



The AICPA is implementing an ACH payment remittance program for its volunteers with its initial group being the members of Council. Utilizing ACH will allow for payments due from the AICPA to be paid electronically directly into your bank account and will eliminate paper checks. Approved reimbursements will be processed every Thursday and funds should be deposited into your account on the next business day.

If you prefer to have your reimbursements paid via ACH, please provide your full name, address, email address, contact phone number and a copy of a voided personal check or firm/company check if you prefer your reimbursements be made payable to your firm/company. This information will be used to validate the proper set-up in our system. If you enroll in this program, all payment notifications will be delivered via email; you will **not** receive a paper remittance. The information provided will be properly secured at all times.

If you prefer to be paid via check, please do not complete this form.

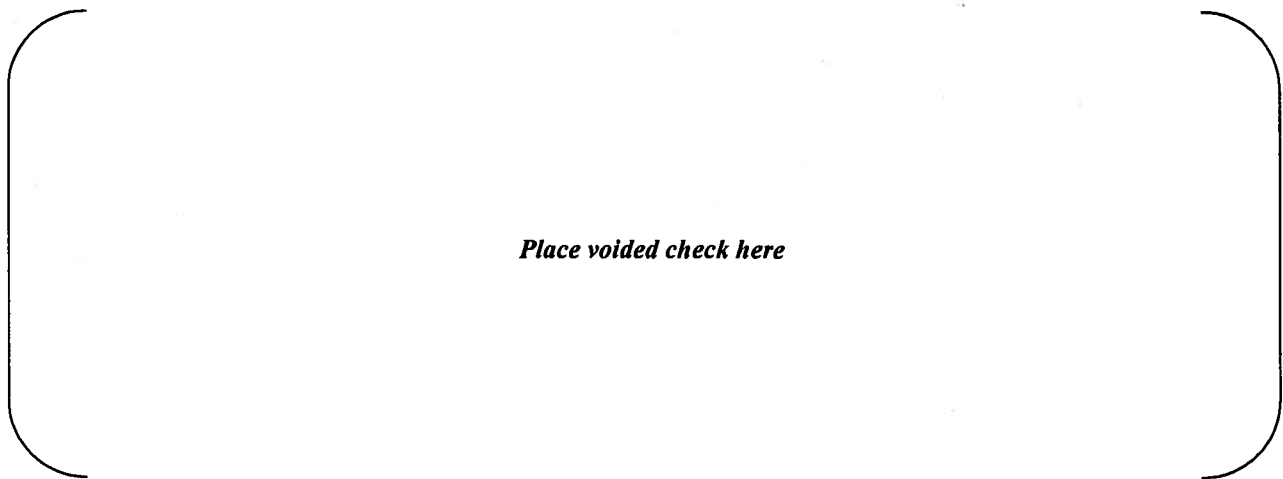
*Name: _____

*Address: _____

*Email Address: _____

*Contact Phone Number: _____

If you prefer your reimbursements be made payable to your firm/company, please check here: _____



Place voided check here

Account set up and validation takes approximately 15 business days from receipt of information.

All information should be scanned and emailed to the AICPA via email at AccountsPayable-ACH@aicpa.org or mailed to the address below:

AICPA
Attn: Kim Madden
PO Box 52383
Durham, NC 27717

Any subsequent changes made to your banking information or email address once this program is instituted should be sent immediately to AccountsPayable-ACH@aicpa.org. If you have any questions or concerns, please contact Kim Madden (919-402-4957) or Todd Rankin (919-402-4983).

Sincerely,


Scott Spiegel, CFO